

Deer Path Middle School

Student Handbook

2010-11

District 67 Character Traits

August/September/October

Teamwork: Working cooperatively to achieve a common goal.

November/December

Caring: Showing interest in the well being of yourself and others.

January/February

Honesty/Integrity: Doing what you know is right.

March/April

Respect: Valuing and showing consideration for yourself, the environment, and the community.

May/June

Responsibility: Taking ownership of thoughts, feelings, and behaviors.

Deer Path Middle School Behavior Expectations – MAKE GOOD CHOICES

Area of School	Be Safe	Be Respectful	Be Responsible
Playground/Patio	<ul style="list-style-type: none"> • Use equipment safely • Standing or playing on benches or tables is not allowed • Play-fighting or contact sports are not allowed • Throwing of snow or ice is not allowed • Inform staff of any problems 	<ul style="list-style-type: none"> • Food or drinks on playground or patio are not allowed • Be kind to your peers • Listen to all adult directions 	<ul style="list-style-type: none"> • Be responsible for your own actions • Model good behavior • Dress for the weather (must have winter coat when below freezing)
Cafeteria	<ul style="list-style-type: none"> • Throwing food is not allowed • Stay on your [5/6 or 7/8] side of cafeteria • Walk in cafeteria • Stay in cafeteria unless you have a pass to be excused 	<ul style="list-style-type: none"> • Use inside voices • Eat your own lunch and keep your food in your space • Clean up after yourself • Listen to all adult directions • Be kind to your peers 	<ul style="list-style-type: none"> • Keep cafeteria clean • Be responsible with money • Pay for all food line items
Field Trips	<ul style="list-style-type: none"> • Follow community/site rules • Stay with assigned group • Follow bus rules • Ask for adult permission before leaving group 	<ul style="list-style-type: none"> • Respect property • Treat the community as you would treat your home • Use good manners • Remember you are a representative of DPM • Listen to all adult directions • Be kind to your peers 	<ul style="list-style-type: none"> • Take care of your own belongings • Stay with assigned group • Board buses at assigned time(s)
Bus	<ul style="list-style-type: none"> • Stay seated • Use inside voice – no yelling • Follow bus driver directions • Keep body to self 	<ul style="list-style-type: none"> • Take your seat quickly • Use respectful language • Place all trash in trash containers • Follow bus driver directions • Be kind to your peers 	<ul style="list-style-type: none"> • Be at the bus stop on time • Have bus pass/ID on you at all times • Bring parent notes to office for temporary bus pass • Take all belongings with you
Before/After School	<ul style="list-style-type: none"> • Must have pass to be in hallways before school • Wait in designated areas • Sit only on seats or cafeteria floor 	<ul style="list-style-type: none"> • Walk to class • Enter classrooms only if a teacher is present • Listen to all adult directions • Clean up after yourself • Be kind to your peers 	<ul style="list-style-type: none"> • Go to library by 8:15 a.m. • Go to playground/cafe/foyer until 8:25 a.m. • Take all belongings and schoolwork home • Arrive to school on time

Area of School	Be Safe	Be Respectful	Be Responsible
Library/Media Center	<ul style="list-style-type: none"> Walk. Running is not allowed. Sit in chairs. Sitting on tables and floor is not allowed. 	<ul style="list-style-type: none"> Work and talk quietly in library Disturbing others is not allowed Use of personal electronics is not allowed Listen to all adult directions 	<ul style="list-style-type: none"> Handle all books with care Clean up after yourself Use computers responsibly
Hallway/Stairwells	<ul style="list-style-type: none"> Walk. Running is not allowed. Stay to the right Physical contact with other students is not allowed Sliding down stairwell railings is not allowed Jumping off stairs is not allowed 	<ul style="list-style-type: none"> Use conversational voice, respect the learning environment of other classrooms Use respectful language Pick things up off the floor – keep hallways and stairwells clean Listen to all adult directions Be kind to your peers 	<ul style="list-style-type: none"> Disturbing classes in session is not allowed Must use a hall pass Keep all belongings only the locker assigned to you – students may not go in other students' lockers Go directly to your destination Arrive on time for each class
Bathrooms	<ul style="list-style-type: none"> Keep water in sinks Wash hands Congregating in bathrooms is not allowed 	<ul style="list-style-type: none"> Respect others' privacy Flush toilet Graffiti is not allowed Throw paper towels in garbage 	<ul style="list-style-type: none"> Must use bathroom pass Return directly to class
Locker Room	<ul style="list-style-type: none"> Walk, running is not allowed Physical contact is not allowed Keep all belongings locked in assigned locker [7/8] 	<ul style="list-style-type: none"> Respect others' privacy Keep locker room clean Respect others' personal belongings Listen to all adult directions Be kind to your peers Use respectful language 	<ul style="list-style-type: none"> Have gym uniform ready Clean gym uniform regularly Keep all belongings only the locker assigned to you – students may not go in other students' lockers
Electronics	<ul style="list-style-type: none"> Use only before and after school 	<ul style="list-style-type: none"> Respect others' personal belongings 	<ul style="list-style-type: none"> Label all personal electronics Store away securely in locker during school day Keep electronics off during the school day

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A Letter to Students and Families

August 2010

Welcome Deer Path Students and Families:

The Deer Path Middle School Staff would like to extend to you our most sincere welcome. Our goal is to provide students with the best educational services to meet individual developmental needs. This goal is best defined by our mission statement and set of beliefs:

MISSION STATEMENT

We believe each middle school child is an individual with needs unique to this developmental stage. The purpose of our school is to develop in our students an appropriate sense of themselves and others, and to provide early adolescents opportunities to grow intellectually, physically, and socially through independent and cooperative exploration. Further, we are dedicated to helping each child become a productive, responsible, and caring member of an ever-changing world.

BELIEF STATEMENTS

1. Middle school education is the responsibility and cooperative endeavor of student, family, school, and community.
2. All children can learn, and the developmental rate and performance level of middle school students varies according to their own individual growth.
3. Middle school students feel included and valued in a nurturing and supportive environment where mutual respect and appreciation of differences are encouraged.
4. Middle school students grow and learn through taking risks and experiencing various levels of success.
5. Middle school students develop creative and critical thinking skills through experiences that relate to their world.

We are looking forward to a wonderful and exciting school year at the Deer Path Campus because you will be joining us in the middle school "adventure." Middle school students are expected to:

- accomplish their academic goals
- grow in their social skills and
- treat everyone with dignity and respect, including themselves!

All the adults on campus - your teachers, principal, assistant principals, and all support staff and personnel - are here to guide you through this adventure. We will also work with your family as partners in this experience because we all care about you.

We hope that the information in this booklet is helpful and answers many of your questions. If you have other questions, please call the DPM West Campus office at 847-604-7400, or the DPM East Campus office at 847-615-4470, and we will assist you.

We look forward to meeting you and getting started on a successful school year. Although the challenges in middle school are great and expectations are high, we expect to have a great deal of fun as well! See you soon.

Sincerely,

Mr. John Steinert
Principal, Gr. 5-8
7th Grade Administrator

Mr. Tom Cardamone
Asst. Principal
6th Grade Administrator

Ms. Rebecca Leafman
Asst. Principal
8th Grade Administrator

Ms. Julie Moser
Asst. Principal
5th Grade Administrator

GRADE 5

8:25	Students Enter Building	
8:35-9:35	Period 1	Math
9:38-11:00	Period 2	Language Arts
11:02-11:32	Period 3	Lunch
11:35-12:14	Period 4	Encore*
12:16-1:00	Period 5	Science/Social Studies
1:02-1:46	Period 6	Social Studies/Science
1:48-2:27	Period 7	Encore
2:29-3:08	Period 8	Encore
3:10-3:35	Period 9	Homeroom (Band/Orchestra Tu/Th)

GRADES 6-8 IMPLEMENT A ROTATING SCHEDULE**GRADE 6**

8:25	Students Enter Building	
8:35-9:19	Period 1	Encore (Orchestra/Chorus M/W/F)
9:21-10:01	Period 2	Encore
10:04-10:58	Period 3	Core**
11:00-11:54	Period 4	Core
11:55-12:25	Period 5	Lunch
12:27-1:07	Period 6	Encore (Band (M/W/F))
1:11-2:06	Period 7	Core
2:08-3:03	Period 8	Core
3:05-3:35	Period 9	Homeroom

GRADE 7

8:25	Students Enter Building	
8:35-9:22	Period 1	
9:26-10:13	Period 2	
10:17-11:04	Period 3	
11:08-11:38	Period 4 (Lunch)	
11:42-12:29	Period 5	
12:33-1:20	Period 6	
1:24-2:11	Period 7	
2:15-3:02	Period 8	
3:06-3:35	Period 9 (Homeroom/Advisory)	

GRADE 8

8:25	Students Enter Building	
8:35-9:22	Period 1	
9:26-10:13	Period 2	
10:17-11:04	Period 3	
11:08-11:55	Period 4	
11:59-12:29	Period 5 (Lunch)	
12:33-1:20	Period 6	
1:24-2:11	Period 7	
2:15-3:02	Period 8	
3:06-3:35	Period 9 (Homeroom/Advisory)	

* Encore = Fine Arts, Wellness, World Languages

** Core = Language Arts, Math, Science, Social Studies

COMMITTEES & ORGANIZATIONS

Association of Parents and Teachers

The Association of Parents and Teachers (APT) is a supportive organization whose purpose is "to establish a close working relationship among the home, school, and community that all may cooperate effectively in the education of the children." Anyone who has not filled out a DPM APT Volunteer form for 2010-2011 should pick one up at the school office or print one off from the DPM APT website (accessible from the DPM school website) and complete and return it so the APT will know in what areas parents might like to help. APT activities at Deer Path Middle School are discussed at monthly board meetings. All parents are welcome to attend.

The dates of the monthly DPM APT meetings are as follows:

Tuesday, September 14, 2010

Tuesday, October 19, 2010

Tuesday, November 16, 2010

Tuesday, January 18, 2011

Tuesday, February 15, 2011

Tuesday, March 9, 2011 (APT Annual Meeting)

Tuesday, April 19, 2011

Tuesday, May 17, 2011 Closing Luncheon, Time and location TBA

Meetings begin at 9:00 a.m. and are normally held at the District 67 Administrative Center located at the West Campus of Lake Forest High School, 300 S. Waukegan Road in conference Room C. The Deer Path Middle School APT Board members, as well as the Executive Board members, are listed in the District 67 Parent/Teacher Handbook.

CULTURE & CLIMATE

Mission:

We believe DPM students feel included and valued in a nurturing and supportive environment where mutual respect and appreciation of differences are encouraged.

Therefore, we are committed to a philosophy, which embraces positive behaviors and interactions of all students, teachers, support staff, parents, and administrators within our community.

These beliefs guide our expectations and interactions for all members of our community

Belief One:

Be Safe

Belief Two:

Be Respectful

Belief Three:

Be Responsible

EFFORT (Encouraging Fundamental Foundations of Respect and Trust)

EFFORT is a committee of students, faculty, parents, and administration, whose purpose is to support and nurture a school environment that celebrates accomplishments, fosters mutual respect, increases responsibilities, and enhances resourcefulness. Goals for this committee include:

1. Increase school spirit.
2. Increase and include student recognition for positive behaviors.
3. Enhance our advisory program.
4. Provide student voice for the school culture and climate.

BRAVO!

While most students in the school community routinely demonstrate positive, appropriate behaviors and decisions, these often go unrecognized. In order to create an environment in which everyone feels validated and nurtured, we need to encourage support for the positive behaviors and interactions, which occur in our school each day.

BRAVO! Cards may be presented to any individual student, faculty member, or parent who demonstrated one of the three core beliefs. This card expresses the gratitude and recognition of the presenter, and enters the recipient into a raffle.

Home & School Communication

Ongoing home-school communication plays an important role in the DPM experience.

Formal reporting of student progress is built into the school year. Parents are also encouraged to contact individual classroom teachers whenever questions or concerns arise. Likewise, teachers are expected to initiate communication when concerns arise or changes in performance occur.

Listed below are the means of formally reporting student progress. The corresponding dates are listed on the DPM school calendar.

- Notices of Complimentary or Unsatisfactory Achievement - issued to inform parents of work or efforts, which warrant special commendation and alert students and parents of a decline in student classroom performance.
- Grade Updates - an update of student's academic progress in all subjects brought home by students and/or posted electronically mid-trimester.
- Parent/Teacher Conferences - held in the fall and spring. Conferences may be initiated by the teacher or parent.
- Trimester Report Card.
- PowerSchool/Ed Line - two web-based programs that allow parents to check the academic progress of their students. Grades will be updated at designated times throughout the school year.

Opportunities for parents to learn more about DPM activities and programs are provided through scheduled APT-sponsored parent networking seminars, Principals' Coffees, the fall Walk-Through, and the weekly school newsletter (Friday Flyer), which is distributed electronically. Regular district-wide communications, such as the monthly Update also include information specific to the DPM. Community groups are invited to submit information regarding upcoming events for inclusion in these publications (subject to school administration review). We also strongly encourage parents to attend the many different school programs held throughout the year (i.e., musical performances, plays, athletic events). The tradition of strong parental support of these extra-curricular programs fosters students' continued contributions to the school community.

Replacement & Activities Fees

REPLACEMENT FEES

Fees are charged at the beginning of the school year for certain consumable and non-consumable materials and supplies, as outlined in the district handbook. A fee will be charged for the replacement and/or damage of certain items during the school year, as listed below:

Assignment Notebook

The replacement cost for a lost assignment notebook for all grades is \$5.50.

School ID

The first replacement of an ID card is free. The replacement cost for any additional lost ID cards is \$5.00.

Calculator

The replacement cost for a lost calculator is \$16.00 for 5th and 6th grades, and \$90.00 for 7th and 8th grades.

Damaged Materials

It is required that lost or damaged materials or books be paid for by the borrower.

Wellness Attire/Equipment

A wellness uniform is required attire for wellness classes in 7th and 8th grades. A uniform is purchased at the beginning of 7th grade. If the wellness teacher determines that a new uniform is needed, the student will be informed and will be held responsible for purchasing a new uniform from the DPM office. The cost of a uniform is \$16.00.

Middle school students use pedometers during wellness classes, which cost \$10.50. 5th and 6th grade students will also be purchasing elastic straps that are used with the heart-rate monitors for their fitness program. The cost is \$4.00.

ACTIVITIES FEES

Additional fees are charged for certain elective programs or activities. Listed below are some of the "typical" fees, which arise during the school year:

Band, Orchestra, and Chorus

A separate fee of \$65.00 is charged for participation in Band, Orchestra and Chorus. In addition, a rental and maintenance fee of \$80.00 will be assessed to students utilizing musical instruments owned by the school district.

Extracurricular Activities Pictures

Athletic team and individual pictures are taken during the fall, winter, and spring athletic seasons for the DPM interscholastic athletic teams. Group pictures are also taken for many of our extracurricular activities such as band, orchestra, chorus, and various clubs. Money for purchase of optional pictures will be due the day the pictures are taken.

Field Trips

When a field trip is outside the boundaries of Lake Forest, students will be asked to contribute their share of the bus and admission expenses.

Interscholastic Athletics

An interscholastic athletic fee of \$80.00-\$110.00 will be assessed to participating students (the amount varies by sport). This fee will help defray the costs of coaches, referees, uniforms, and transportation.

School Pictures

Picture money is due on Picture Day. Picture package rates range from approximately \$10.00-\$30.00. Students will submit their money directly to the photographer.

Yearbook

Yearbook money is collected in the fall in advance of publication, and the hardcover yearbook is distributed in early June. The cost of a yearbook is approximately \$25.00. The cost of yearbook will be \$30.00 if purchased after the payment cut off date.

CURRICULUM

CORE Curriculum

- Fine Arts: Grades 5 & 6 - 40 minutes; Grades 7 & 8 - 50 minutes. Band, Orchestra, Chorus, Computers, Drama, General Music, Home Arts, Visual Arts, Applied Technology.
- World Languages: Grades 5 & 6 - 40 minutes; Grades 7 & 8 - 50 minutes. French, Latin, Spanish.
- Health: Grades 5 & 6 - 40 minutes; Grades 7 & 8 - 50 minutes.
- Language Arts: Grade 5 - 90 minutes; Grade 6 - 60 minutes; Grades 7 & 8 - 50 minutes. Literature, composition, grammar, vocabulary, spelling.
- Mathematics: Grade 5 - 50 minutes; Grade 6 - 60 minutes; Grades 7 & 8 - 50 minutes.
- Science: Grade 5 - 50 minutes; Grade 6 - 60 minutes; Grades 7 & 8 - 50 minutes.
- Social Studies: Grade 5 - 50 minutes; Grade 6 - 60 minutes; Grades 7 & 8 - 50 minutes. Grade 6 - World History Program 400 A.D. to 1500 A.D.; Grades 7 & 8 - Two-year Modern World History Program (integrating American History) 1500 A.D. to present.

GROUPING AND PLACEMENT

Some forms of ability grouping can facilitate learning. Therefore, we have adopted a flexible structure, which places emphasis on the individual learner and his or her instructional needs. Grouping in grades 5, 6, 7, and 8 occurs in the areas of language arts and mathematics. The world language program is grouped only at the 8th grade level in French, Spanish, and Latin.

Language Arts and Math Matrices

Student placement in language arts and math is based on district matrices. The advanced curriculum is designed for those students who have consistently demonstrated high levels of performance and achievement.

Parents who feel their child has met the criteria for an advanced curriculum but has not been recommended for advanced placement may obtain a "Parent Request" form from the DPM offices. This form should be completed by the parent and returned to the DPM offices. Once received, the form will be reviewed for consideration and the parent will be notified of the decision.

Fine Arts

During one period of the school day, 5th, 6th, 7th, and 8th grade students are exposed to a broad range of fine arts. Students are provided opportunities in computers, drama, general music, home arts, and visual arts. The strength of our fine arts program lies in the diversity of its offerings and the students' experiential education in each discipline offered. The program is based on the strong belief that fine arts classes offer students the chance to excel in different and significant ways unique to the arts. Through the fine arts courses, DPM students develop creativity, critical thinking, problem solving skills, and cooperative exploration.

Band, Orchestra, and Chorus

Instrumental music instruction is provided for students interested in developing their musical talents. Small group lessons on band and string instruments are provided during the school day. Full band, orchestra, and choral group rehearsals are held according to grade level schedules. The performing groups participate in two concerts each year. Concert selections are drawn from a wide range of musical styles including classical, jazz, popular, folk, and rock.

Technology/Applied Technology

5th & 6th Grade

Computer Literacy will offer students the opportunity to develop skills in touch typing; to develop use of word processing tools and capabilities; to develop use and creation of databases; to develop use and creation of spreadsheets; to develop use of telecommunications; and to develop use and creation of multimedia presentations.

7th & 8th Grade

Concepts taught in technology classes include:

- Opportunities for reviewing typing skills and developing speed and accuracy; for utilizing word processing skills and capabilities; for the increasing use of databases, spreadsheet and presentation programs; for integrating various media with the use of multimedia; and for using telecommunications.
- The opportunity to use authoring software to create programs that integrate text, graphics, and sound. They will incorporate scanned images, digital photos, the computer's audio recording capabilities, and captured video clips into their programs.
- Introduction to the elements of graphic design and the opportunity to plan, create, and publish documents that integrate text and graphics. Students will use scanners, digital cameras, laser printers, and color printers to produce their publications.
- Students will learn, review, and apply science and math standards to hands on activities designed to challenge their critical thinking and problem solving skills. Some sample units of study and construction activities may include: Auto Design and Racing, Airplane Design and Flight, Computer Animation, Computer Drawing, and Rocket Design, Launch and Space Travel.
- Students will develop keyboarding speed and accuracy, and for utilizing more advanced capabilities in word processing. 7th and 8th graders will utilize the Internet in their research and participate in online sharing and exchanging of ideas and information. They will have the opportunity to work in collaborative groups, to explore and experiment with various means of communication as they manipulate digital images, script and record a PSA, render 3D text and objects to create a 3D animation, and incorporate text, digital images, sound recordings and video clips into multimedia presentations.
- Students will create and produce dramatic pieces and videotape their production pieces. Learning and working as members of a production team, they will develop ideas, experiment, solve problems, and think critically. They will utilize video and audio editing software as well as sound effects elements in the production of full multimedia presentations and will evaluate the quality and effectiveness of their own and other students' presentations. Students will take the unique characteristics of dramatic production and

combine them with video and audio editing, music, and sound effects to create a separate and distinct work of art.

Drama

Deer Path Middle School in conjunction with Brainstormers presents drama productions during the school year. Auditions and rehearsals begin approximately 8-10 weeks in advance of the performance; specific dates and times will be announced. Students may also become involved in the drama productions as Theater Tech Crew members. The sign-up for Theatre Tech Crew will be announced to students in advance. During the school year there is one production for K-4, and one for 5-8. These productions are typically musicals.

General Music

5th Grade

Music classes meet for a semester and consist of improving singing, dancing and playing skills on a variety of instruments and in a variety of styles. Class focus will be placed on the concept of harmony and learning the guitar. There is a research paper on a composer and a final concert at the end of the semester. A soprano recorder is required for this course.

6th Grade

Music classes meet for a semester and consist of improving singing, dancing and playing skills on a variety of instruments and in a variety of styles. Classes focus on composition and improvisation as well as conceptual understanding of all seven elements of music. There will also be an in-depth research paper on a composer and a final concert at the end of the semester. A soprano recorder is required for this course.

Home Arts

Concepts taught in home arts include:

Home Economics- Students will be introduced to textiles, concepts of design, pattern, and color. Basic sewing terms, tools, and techniques will be incorporated into 2 two-week sewing projects. Students will be responsible for purchasing fabric and kits for projects.

Nutrition- Students will use the Food Guide Pyramid as a guide to analyze eating patterns and make better personal choices that develop a healthy lifestyle. Kitchen safety, food terms, preparation techniques, and meal planning will be reviewed prior to lab experiences. There is a \$10.00 lab fee for this course.

Visual Arts

Visual Arts classes are a required part of the 5th and 6th grade curriculum. 7th and 8th graders can elect visual arts classes. At all grade levels students are involved in creating artworks analyzing artwork and learning about artists and art history. Projects include drawing, painting, ceramics, printmaking, and sculpturing and fiber arts creation. The DPM art curriculum is aligned with the art curriculum used in District 67's primary schools. The DPM visual arts program builds on the foundation of knowledge and skills that have been introduced at the primary level and help prepare students for their high school art experiences.

World Languages

Students entering 5th grade will have previously selected a world language (French, Latin, Mandarin or Spanish) as a five-year course of study. Upon completion of the five years, students who have satisfactorily completed the program will be eligible to enroll in second year high school level language at Lake Forest High School. Eligibility is determined by recommendation of the DPM world language teacher.

7th and 8th grade students new to the district will be evaluated to ensure proper world language placement.

After completion of 7th grade, the World Language Department makes recommendations for 8th grade Honors classes. When making recommendations for such courses, teachers carefully select students who have exhibited all of the following traits throughout the school year:

- Consistently earn 94% or higher on tests and quizzes
- Are highly motivated and exhibit mature, self-directed behavior
- Demonstrate a need for a more challenging curriculum at a faster pace

- Complete all assigned work in a consistent and timely manner with exceptional quality and effort
- Respond to unrehearsed comments on familiar topics and ask questions for clarification
- Combine structures, cognates, vocabulary, and patterns in a creative response
- Seek out vocabulary to meet communicative needs
- Create longer compositions with extensive details

These traits are important because the pace in an Honors course is quicker, the content is broader, and the expectations are higher than in a standard course.

Wellness

The goal of the Wellness Program is to incorporate the active development of personal fitness and motor skills with the understanding of the concepts and terminology necessary to promote an ongoing healthy and fit lifestyle. Areas included in the Wellness Program are fitness, nutrition, safety education, emotional health, drug awareness, human development and disease prevention. If a student's activities must be restricted for any reason, it is necessary to inform the school nurse. The Principal, or the school nurse, upon written request from the parent, may excuse the student from regular activity for up to two days. If the restriction is for more than two days, you must present a written physician's statement, which describes the length of time and reason for the student's inability to participate in the regular program. When these restrictions are modified, the school nurse must again be informed by a written physician's statement.

District 67 Wellness Policy

Lake Forest School District 67 is committed to providing a learning environment that supports and promotes wellness, good nutrition, and an active lifestyle, which recognizes the positive relationship between good nutrition, physical activity the capacity of students to develop and learn. The entire school environment including classroom education, physical education, and *all foods and beverages provided to students shall be aligned with healthy school goals* to positively influence students' beliefs and habits and promote health and wellness, good nutrition and regular physical activity. **Please ensure that all food items that are brought in for school functions are free of all peanuts, all nut products, and all nut oils due to allergy concerns. A full listing of acceptable healthy classroom snacks can be found on the district's website at www.lf67.org.** In addition, school staff shall be encouraged to model healthy eating and physical activity as a valuable part of daily life.

Physical Education

The physical education portion of the program will be focusing on a fitness-based design. With the use of fitness equipment, heart rate monitors, and games that are modified to be more movement oriented, the Wellness Department will be providing students with a high level of activity, which encourages self-competition as opposed to competing with others. Opportunities will be provided for all students to succeed and do their personal best through encouragement and positive reinforcement. The program promotes the enjoyment of being active while incorporating cooperation, respect, and the acceptance of differing levels of ability and leadership.

Health

Every student studies the equivalent of a nine-week health course each year. Students will take health during their Wellness period.

Health education incorporates skills, concepts, and ideas that enhance the total well being of the student. The program develops a balance of the emotional, social, intellectual, and physical aspects of human growth and development. This balance will help to enhance the quality of life for students.

By including health education at all levels, students receive an early start to recognize the importance of a healthy lifestyle. It will also provide the building blocks for the development of children into capable adults who will make wise and healthy choices throughout their lifetime.

All courses offered at Deer Path Middle School are offered to students of either gender in accordance with Title IX of the Education Amendments of 1972.

Homework & Grading

HOMEWORK (Board of Education Policy 6.290)

The purpose of homework will be to extend learning through practice or reinforcement of skills presented in class, preparation for future class work, extension of ideas or concepts, creative or personal expression related to learning application of knowledge or skills, and completion of class work.

Homework is to be done independently outside regular class time. The type, frequency, and quantity of independent work will be based on the learning to be accomplished, and the needs of the individual student as determined by the professional judgment of the teacher. Homework will reinforce, or be an application of, the classroom instruction and shall not be used for disciplinary purposes.

Beliefs:

The purpose of homework will be to extend learning through:

- Practice or reinforcement of skills presented in class
- Preparation for future class work
- Extension of ideas or concepts
- Creative or personal expression related to learning
- Application of knowledge or skills
- Completion of class work

Benefits to students:

- Communicate to the students that learning takes place all the time, not just in school
- Develop responsibility and study skills
- Reinforce academic skills
- Increase retention

Professional Staff Responsibilities:

- Provide timely feedback on the product and the demonstration of responsibility
- Provide direction and instruction to enable the student to work independently on the work sent home

Student responsibilities:

- Bring directions and appropriate materials home
- If there are questions, ask the teacher before going home
- Complete work on time
- Put forth effort required for quality work

Principal/Administration Responsibilities:

- Facilitate articulation regarding homework between and within grade levels reviewing areas such as type and frequency
- Provide in-service support to staff and parents

Parental Responsibilities:

- Provide support through organization of time, space, and materials for homework
- Foster independence by allowing the child to own his/her work

HOMEWORK GUIDELINES

These guidelines define general homework expectations and will be applied with reasonable flexibility. They are not intended to solve all problems related to homework. Rather, they are a guide for students, parents, and teachers as all work together in an attempt to reach an appropriate balance between the student's school life and family life.

These guidelines aim to be sensitive to developmental readiness as the student progresses from 5th through 8th grade, and to provide a framework to prepare students for the responsibilities and workloads of high school and beyond. The expectation for the student to self-advocate with teachers becomes greater while the need for parent involvement becomes less. During these transition years, it is appropriate for students to experience challenge, which leads to determination, confidence, and independence.

Definition of Student Homework Responsibilities

From 5th grade to 8th grade, parents and teachers should work together with students to help them achieve independence in managing the following homework responsibilities.

Students will:

- Maintain an accurate assignment notebook
- Manage an average daily homework workload of:

Grade 5	Grade 6	Grade 7	Grade 8
1 - 1.5 hours	1 - 2 hours	1.5 - 2.5 hours	2 - 2.5 hours
- Organize homework workloads to distribute the demands of daily, short-term, and long-term projects
- Balance personal activities and commitments with school responsibilities
- Establish a time and place at home to do nightly homework
- Produce homework that meets the requirements of the assignment
- Advocate with teachers and staff regarding homework issues
- Bring homework to class on time

Homework Expectations by Subject Area

The following are general descriptions of the types and frequencies of homework to be routinely expected in each subject area:

Fine Arts: Study for tests, quizzes, and projects; nightly practice for performing arts groups.

World Languages: Short and long-term assignments four to five times per week; nightly review when formal assignments are not given.

Health: Study for tests, quizzes, and projects.

Language Arts: Nightly assignments four to five times per week; short and long-term projects.

Math: Nightly assignments four to five times per week; some long-term projects; nightly review when formal assignments are not given.

Science: Short and long-term assignments two to three times per week.

Social Studies: Nightly assignments four to five times per week; short and long-term projects.

Difficulty in Completing Assignments

The student should discuss assignments with the teacher(s) if homework assignments take significantly more time than is appropriate within the average daily workload guidelines by grade level or if a student has difficulty completing an assignment.

If either of the above situations becomes an ongoing problem and the student is unable to resolve the issue with the teacher(s), parents should feel comfortable contacting the teacher(s) or scheduling a conference.

In-School Group Projects

Students are expected to complete in-school projects within the class time provided. If the in-school group project is not completed in class, it is the students' responsibility to complete the project outside of school.

Late Homework

Homework not present at designated class time is late. Consequences for late work will be communicated to students and parents at the beginning of the school year.

Long Weekends

Students may expect approximately one day's regular homework workload over weekends and long weekends.

Note: Long-term projects may have due dates after a weekend. Students are expected to distribute the workload for these projects over the duration of the assignments.

Make-up Work after Absence

Students are expected to make up assignments and tests that were missed during absences. Time will be provided for students to make up tests or other assignments. Make-up tests and assignment completion should be coordinated between the student and classroom teachers.

Illness

Generally, students should expect a day's extension for homework for every day of absence for illness. Students may request additional extensions, which may be approved at the discretion of the teacher.

When students are absent, assignments are made available by the teacher through homework calendars, the Homework Assistance Line, the Internet, or other means. Parents may call the school office by 9:00 a.m. to request assignments and handout materials. Requested assignments can be made available in the school office from 4:00-4:30 p.m. Parents are always welcome to come to school and pick up materials from their child's locker after checking into the school office. Students are responsible for obtaining all missed assignments either through this process or by asking the teacher upon their return to school. If an assignment missed as a result of illness is discovered on the grade printout at a later time, the teacher may allow an extension for completion.

Notice for Major Tests and Projects

Whenever possible, students will be given approximately one week's notice for major tests and projects. Students should follow given timelines.

Out-of-School Group Projects Assigned as Homework

Out-of-school group projects assigned, as homework will be communicated to the student and the parent well in advance of the due date. Teachers may offer students the option of working with one partner or alone. In addition, teachers may provide time in class for these projects.

Special Education Considerations

Homework workloads and accommodations for special education students are addressed through I.E.P.s (Individual Education Plans) or 504 Plans.

Vacations

Homework other than make-up work will not be assigned over Thanksgiving, winter break, and spring break. However, long-term projects may have due dates after a vacation. Students are expected to distribute the workload for these projects over the time school is in session and are not required to use vacation time.

GRADING

A student's classroom performance at DPM is formally evaluated each trimester. Students receive letter grades of A, B, C, D, or F in all CORE subject areas. A student's grade in a given subject area is determined by the individual classroom teacher and may include a compilation of test, quiz, homework, project, and class participation scores.

DPM grading scale is:

90-100	A
80-89	B
70-79	C
60-69	D
60 or below	F

5th Grade World Language: M = Modified; I = Independent; E = Exceeds

HONORS & AWARDS

Student Awards

A policy of positive recognition for student achievement and service is an integral part of Deer Path Middle School. Awards are presented to students for their accomplishments in both academic and co-curricular areas. An effort is made to recognize students throughout the school year for their contributions to the school. Students from all grade levels who exemplify the qualities of scholarship, self-motivation, determination, citizenship, and sportsmanship are selected by their team of teachers to receive awards and recognition.

EXTRA-CURRICULAR ACTIVITIES

An Activities Fair will be organized during the lunch periods in the early fall to acquaint students with the wide variety of extra-curricular activities available at DPM. Students are encouraged to become involved in school-sponsored activities.

Athletics

Interscholastic Sports Program

A variety of interscholastic sports are provided for both boys and girls on a seasonal basis. Teams representing Deer Path Middle School compete against neighboring middle schools. A schedule of the interscholastic programs available to 5th, 6th, 7th, and 8th grade girls and boys is included in the Athletic Handbook section of this publication.

Intramural Sports Program

A wide range of intramural programs are also available for 5th, 6th, 7th, and 8th grade students. These activities are available to the entire student body and are scheduled over short periods of time. A schedule of intramural activities offered throughout the school year is included in the Athletic Handbook section of this publication.

Sports Physicals

Physical exams are required each year for students who are participating in any after-school sport. Sports physical exams are good for only one year from the date of the exam. Exams must be on file in the school office before the student will be allowed to participate.

District 67 does not offer sports physicals through the school. If your child is planning to participate in any sports program during the school year, it is important that this be done as soon as possible. Please have your child's physician complete and sign the Certificate of Child Health Examination form (available at the DPM offices, the Administration Center, the back of this handbook, and to download from the district website - www.lfelem.lfc.edu). **Students must submit the physical form to the middle school office prior to the first day of tryouts or practice.**

Clubs

The following clubs were offered during the previous school year and may be offered this school year: Student Service Club, Theater Tech, and Yearbook. Additional clubs and activities will be organized during the year, depending upon student interest and faculty sponsorship.

- Chess Club
- Rugby
- Cartooning Club
- 5th Grade Track and Field
- Theater Tech Club - Students assist in the backstage events held in the DPM auditorium.
- Web Design Club
- Yearbook - Members meet regularly from late September through February to prepare the DPM yearbook.

Student Council

A student representative is elected from each 5th through 8th grade homeroom. Meetings are held both jointly and by East and West Campuses separately.

Traffic and Transportation

Vehicle traffic

The majority of Deer Path students are bused to and from school, but there are other occasions when parents drop off or pick up children. To avoid traffic problems and reduce hazards to student pedestrians, we therefore ask that parents (drivers) follow the guidelines listed below:

DPM Front Driveway/Deerpath Road Entrance

The right (south) side of the front driveway, parallel to the sidewalk, is a fire lane. Parking is not allowed on the right side. Parents who are either dropping off students or picking up students can use the right side. Cars should

not be left unattended along the right side of the driveway. Please do not block the front driveway at any time. All front driveway traffic flows west to east. The front driveway should be used to drop children off or to pick them up during the hours school is in session.

Pick-up Procedures during the School Day

Students should notify the DPM office in the morning if they need to be excused during the school day for any necessary appointments. The DPM office will issue a pass so the student may leave class at the designated time. Students should come to the office to meet their parent or legal guardian. To ensure their safety and security, the parent/legal guardian must sign out and accompany the student to all appointments.

After-School Pick-up Procedures

All Traffic: Use the Hastings Road entrance to the parking lot and pick up students behind the school. The front driveway will be for bus traffic only. Hastings Road will be one-way; westbound between the LF Recreation Center exit drive and the stop sign at the entrance to the Deer Path Middle School parking lot from 3:15 p.m. until 4:00 p.m. Traffic will exit the Deer Path parking lot via the west (Golf Lane) exit only. Please remember to stop at the stop sign at the entrance to and exit of the parking lot.

Traffic for Grades 5 and 6: Parents picking up students in grades 5 and/or 6, who wish to remain in their cars, should drive in the right hand lane of Hastings. Please continue to pull up as far as possible as cars exit.

Traffic for Grades 7 and 8: Parents picking up students in grades 7 and/or 8 should pull into the left (passing lane) of Hastings Road after the Recreation Center exit driveway. After you enter the parking lot, please continue west and turn down the center of the parking lot into one of the four lanes that will be designated as pick up lanes. DO NOT drive in the left hand lane until you pass the exit drive to the Recreation Center. Stopping will not be allowed in the left hand lane. There is a cross walk that will be monitored to assist students to your car.

Parking Traffic: If you are coming to the Deer Path Campus and parking, please use the left (passing lane) of Hastings Road and enter the parking lot.

After-School Athletic Events

Parents are asked to use the Hastings Road entrance and pick up students behind the school after athletic practices or after-school games.

Parking During the School Day

Parents and visitors parking in the back parking lot are asked not to park on the western third of the blacktop at the rear (south side) of the campus by the tennis court. This area is also used throughout the day to conduct Wellness classes and as a playground during recess.

Special Afternoon/Evening Events

The lighted parking lot at the rear of the campus usually contains ample parking for visitors. It is preferred that visitors use this area rather than the front driveways along the Deerpath Road entrance in order to avoid bus traffic from 3:15-4:00 p.m.

Bus Transportation

Students whose parents have elected bus transportation for their child are provided bus transportation to and from school, with the expectation that individual conduct complies with the rules developed to ensure the safety and welfare of all students. These rules include, but are not limited to:

- Arrive at bus stop five minutes early
- Be respectful and follow the bus driver's instructions
- Stay out of the street when waiting for the bus
- Be respectful of others and private property. **Bullying of any type is not allowed.**
- Form lines five feet from bus when boarding; pushing is not allowed
- Watch your step and use the handrail when getting on and off the bus
- Use "indoor" voices while on the bus

- Keep aisles clear. Sit facing forward at all times while bus is in motion.
- Be completely quiet when the bus stops at railroad crossings so that the bus driver can hear
- Eating and drinking is not allowed on the bus
- Use respectful words and actions on the bus
- Keep head, hands, feet, and possessions inside the bus at all times
- Pay attention to your stop so you know when to get off the bus
- After getting off the bus, go directly to your after-school destination

Students displaying inappropriate behavior on the bus or at the pick-up/drop-off points may have their riding privileges temporarily suspended.

Temporary Bus Change Policy:

Students who wish to ride a bus home from school that is different than the bus they would normally ride must:

1. Be assigned to a regular bus route. All students are required to have a bus pass to ride a bus.
2. Bring written authorization from parent indicating date and route of change.
3. Obtain temporary bus pass from office prior to the end of the day.

Bicycles

Students riding bicycles to school must provide their own locks and chains to secure their bicycles to the parking racks. The bicycle rack area is off limits to students except during the time just before and after school. It is strongly recommended that a City of Lake Forest bicycle license be obtained at the Public Safety Building west of the school. Bicycle racks are located on the west and southeast ends of the building.

Skateboards, Scooters, and In-Line Skates

Skateboards, in-line skates, and scooters are not permitted on the school grounds. Heavy automobile, bus, and pedestrian traffic create a potentially dangerous situation for users of skateboards, in-line skates, and scooters. Skateboards, in-line skates, and scooters being used on school grounds will be confiscated and held in the main office until returned to the owner.

Policies & Procedures

ATTENDANCE

Absence Procedures and Policies

Students begin classes at 8:35 a.m. The parent is requested to call the school before 8:35 a.m. reporting the cause of any full day or partial day absence. Parents are to call each day of the child's absence. A message reporting a child's absence may be left on the middle school voicemail - 847-234-6010, ext. 8164 (East Campus only) or 847-234-6010, ext. 8162 (West Campus only). Teachers take attendance each period and use the absentee list to report unconfirmed absences to the office.

Excused Absences

When a child needs to be excused during the school day for an appointment, written notification of the appointment is required on the day of the absence. Only a parent or guardian's signature is accepted. The note must be brought to the office before first period. Excused absences are listed on the daily absence list. Upon return, students are required to present written documentation from a doctor or parent.

Students who must be excused from Wellness classes or have their activities restricted in some manner must have a written request submitted to the nurse, signed by the parent and the physician, which indicates the specific nature of the restriction. A parent may excuse a child from Wellness classes for a maximum of two days. An injury or condition requiring more than two days' recovery requires a physician's statement, which describes the length of time and reason for the student's inability to participate in the regular program. When these restrictions are modified or released, the school should also be informed.

Leaving School Grounds

Students are only allowed to leave school grounds in the company of a parent or authorized adult. Students are not allowed to walk to appointments during the school day. If a student is going to leave school during the day, they must sign out in the East or West office prior to leaving the building.

Social Absences

District 67 does not encourage absences for reasons other than illness. A social absence can hinder a child's progress and affect their learning and functioning upon return. However, when such absences are unavoidable, parents are asked to write a letter of explanation and notify the office, and the student is asked to complete a Social Absence Form at least one week prior to the anticipated absence. These forms are available in the middle school offices.

Tardy Procedure

Students enter the building at 8:25 a.m., and classes begin at 8:35 a.m. Students who arrive to school between 8:35-8:45 a.m. shall report directly to their first period class without stopping in the office, and will be marked tardy by the classroom teacher. If they arrive after 8:45 a.m., students will report directly to the office. Students will receive consequences for excessive tardiness (5 or more).

A student will be designated as being "tardy" if he or she is:

1. Late to school in the morning for 1st period
2. Late for any class during the school day

Tardiness causes a disruption to the educational setting and causes the student who is late to miss work and instruction for their class. Staff will give a student a pass or send e-mail in the event that a student is released late. A student shall not be considered tardy unexcused if they arrive late to school and produce an official note from a doctor.

Procedure

If a student accumulates 4 tardies during a trimester, the student shall receive an official written warning from an administrator.

5 tardies: After school detention

6 tardies: After school detention

7+ tardies: Parents or legal guardian will be called in for a conference, and appropriate consequences will be given. Staff may be included in the parent conference.

A student's tardy record shall revert to "0" tardies at the beginning of each trimester.

The administrators shall reserve the right to deal with specific students who demonstrate individual issues with tardiness.

Truancy

The primary purpose of District 67 schools is to provide all students residing within the district boundaries with a strong, basic education. A "truant" is a child who is absent from school for a school day, or portion thereof, without valid cause. A "chronic or habitual truant" is a child who is absent without valid cause for ten percent or more of the previous 180 regular attendance days (Illinois Revised School Code, 1986, ch. 122, S26-2A). Every effort will be made to prevent truancy, regardless of the duration. The District will also take the appropriate steps to keep chronically truant students in school, and no punitive action shall be taken against a chronic truant for that truancy unless support services and other school resources have been contacted.

Valid cause for absence shall be illness, observance of a religious holiday, death in the immediate family, family emergency, and other situations beyond control of the student, as determined by the Board of Education, or other such circumstances which cause reasonable concern to the parent for the safety or health of the student.

The following procedures shall be used for identifying the cause(s) of unexcused student absenteeism:

- Interviews with the student
- Interviews with the student's parent(s) or guardian(s)
- Interviews with any school personnel or other parties who may have information about the reason for the student's attendance problem

The following resource and support services are available to students with school attendance problems:

- Conferences with school personnel
- Schedule or program changes
- Services of school social worker and psychologist
- Special education assessment and placement
- Placement in alternative educational programs
- Referral to community agencies for appropriate support

FIELD TRIPS

Students occasionally participate in field trips to enhance or reinforce lessons in their classrooms. Students are not permitted to embark upon this kind of educational experience without written permission from their parent(s). All excursions, which take students from the campus, require written permission, with the exception of occasional walking trips on or near the school grounds. The use of buses outside the boundaries of Lake Forest requires that the class pay for the cost of the bus rental; students will be asked to contribute their share of the cost. These trips are always supervised by teachers and often parents are asked to help.

LOCKERS

Each student is provided a hall locker in which to store books, coats, and other items. Students in grades 7-8 must purchase combination locks for their hallway and gym lockers. Parents should reinforce with their children the need to maintain confidentiality of their locker combinations. Gym lockers are provided for the storage of gym clothing and equipment. Again, these locker combinations should be kept confidential. Locker problems should be reported to the office or the appropriate supervising teacher. Periodically, homeroom advisors will conduct inspections of the students' lockers to aid the students with their housekeeping. The school reserves the right to inspect student lockers.

LOST AND FOUND

Students who find lost articles are to take them to the office. Most teachers will keep articles left in their rooms for one or two days. At that time, they will be brought to the office. Lost articles, which are not claimed within a reasonable amount of time are donated to charity. Please urge your child to check with teachers and in the office for missing articles. Parents are welcome to check the lost and found themselves.

LUNCH PROGRAM

Students are able to purchase a hot lunch in the cafeteria. The DPM cafeteria provides a wide variety of lunch offerings ranging from a full hot lunch to á la carte items such as salad bar, soup, and sandwiches. Students are prohibited from ordering and receiving food from outside vendors during the school day. Unless we have prior notification from parents, we will not knowingly allow a student to abstain from eating during a lunch period. Applications for reduced-rate or free lunches, based on financial need, are available in the DPM offices.

HEALTH

There is a health office equipped for first aid treatment in each school building. There is a nurse available to provide care at each middle school campus. For more information regarding Health Services, visit the district's website: www.lf67.org

Please remember to complete the student emergency contact form at the beginning of each school year and update it any time there is a change in information about the student. Parents are urged to notify the nurse if a child has any health problem.

Telephone the school office within one hour of the start of school if your child will be absent. Please report any communicable childhood diseases (e.g., chickenpox, impetigo, "strep" throat, conjunctivitis, etc.). The school will respect the privacy of the individual child, and may notify families of exposure to infectious disease.

Medications at School

District 67 medication policy states that, "*Parents...are responsible for administering medication to their children. Administering medication during school hours or during school-related activities is discouraged unless it is necessary for the critical health and well-being of the student.*" If your child requires medication to be

given at school, a parent or guardian and the prescribing physician must complete the Medication Authorization form (available in all school offices). The State of Illinois requires that an order from a licensed physician be provided for non-prescription and prescription medication. All medication must be brought to the school by a parent or guardian in the pharmacy container with the prescription label on it, or in the original non-prescription container with the name permanently affixed. The medication will be kept locked in the nurse's office. Medication will be given by the nurse, or in the nurse's absence, the administrators, or staff who have volunteered and received training from the nurse. At no time should a student store medicine in a locker or backpack. If a student must carry emergency asthma medication, the prescribing physician, parents, and student must complete self-administration forms. These forms must be on file in the nurse's office. Please see the nurse for more information.

Physical Examination, Dental Examination, and Immunization Requirements

The State of Illinois requires that a physical exam (including diabetes screening) be completed within one year prior to Kindergarten, fifth grade, and for new students entering the District. This exam must be recorded on the Certificate of Child Health Examination form. The physical exam form must be signed and dated by your health care provider. The name, address and telephone number must be clearly written or stamped on the form. The health history section of the form must be completed, dated, and signed by the parent. Immunizations must be completed according to the schedule of the Illinois Department of Public Health. Lead Risk Assessment must be completed for children 6 years of age and under. All forms are due in the school office by the first day of school. No child will be permitted to attend school after October 14th unless they meet these health requirements. If you need assistance or explanation, please contact the school nurse.

The State of Illinois requires that all children entering Kindergarten, second, and sixth grade have a dental examination. The dental examination must be completed between May 15 of the preceding school year and May 15 of the current school year. Proof of the examination is due no later than May 15 of the current school year.

Wellness Restrictions

If a student's activities must be restricted for any reason, it is necessary to inform the school nurse or the school office. The principal or the nurse, upon written request from the parent, may excuse the student from regular activity for a brief period. If the restriction is for more than a brief period, you must present a written physician's statement, which describes the length of time and reason for the student's inability to participate in the regular program. When these restrictions are modified or released, the school should also be informed.

PROMOTION

Promotion to the next grade is contingent upon students having earned minimum passing grades and having demonstrated sufficient social and emotional growth and development, or the best judgment of school authorities who determine that it is in the best interests of the child that promotion be granted. Students must achieve minimum passing grades for Deer Path Middle School by maintaining a 1.0 average for all CORE academic classes throughout all three trimesters. CORE academic classes include language arts, math, science, social studies, world languages, and wellness. Fine arts (band, orchestra, chorus, drama, visual arts, general music, computers, and home arts) are all ENCORE classes.

- 7th graders must pass the United States Constitution Test to be promoted to 8th grade.
- 8th graders must pass the Illinois Constitution Test to be promoted to 9th grade.

SAFETY INSTRUCTION

Fire drills, disaster drills, and bus safety drills are conducted during the school year with all students according to state and local guidelines. Local resources are utilized to present special programs that are designed specifically for middle school age students in the areas of bus safety and fire prevention.

SCHOOL DANCES

The DPM Student Council sponsors a number of school dances throughout the school year for 7th and 8th graders. These dances are for Deer Path Middle School students only. All school rules and procedures apply to school dances. Other guidelines specific to school dances include, but are not limited to:

- Students are expected to arrive on time and stay the entire dance ("closed door" policy).
- Students should be dropped off and picked up in back of school.
- All DPM students of the invited grade(s) are encouraged to come to the dance (dates are not appropriate).

- Casual clothes are recommended following the DPM dress standards for school.
- Public displays of affection are not appropriate at school dances.
- All dancing should be appropriate for middle school students (moshing or roughhousing will not be tolerated).
- Drinks and food should remain in cafeteria, not on the dance floor.

SCHOOL STUDENT RECORDS

The school district will maintain permanent and temporary records on all students (122, Article 50, Illinois Revised Statutes, 1985.). These records shall be governed by The Family Rights and Privacy Act of 1974 (45 Code of Federal Regulations, Part 99), Office of Education Rules and Regulations, and formally adopted by School Board Policy 5125.

A permanent record prepared for each student includes identifying information, attendance, academic information, a permanent health record, and accident reports. The permanent record is filed in the office of the school principal while the student is in attendance.

A temporary record includes a cumulative folder containing basic identifying information, birth date and place, family background, emergency health information, academic record, standardized test scores, parent-teacher summary reports, awards and activities, and is cross-referenced for temporary special educational data, if such exists.

In accordance with the intergovernmental agreement between Lake Forest Elementary School District 67 and Lake Forest High School District 115, all permanent and temporary student records are transferred to Lake Forest High School no later than June 30 of the year of the student's graduation from 8th grade. Parents have the right to review, challenge, and make copies of all student records prior to graduation, transfer, or permanent withdrawal. Parents of students graduating from 8th grade should accomplish this prior to June 15.

Upon transfer or permanent withdrawal from the district, temporary records are forwarded to the receiving school district upon receipt of a signed request from the parent for the release of these records.

SUPPORT SERVICES

Deer Path Middle School, through the District's Department of Student Services (DSS), offers special educational services and programs for students diagnosed as having mild to moderate learning, speech and language, perceptual, behavioral, social and/or emotional concerns, the extent of which may limit the student's optimal educational development in the general education setting.

The district provides academic screening and/or psychological evaluations to students who have been referred by teachers, parents, or other staff members.

Support services are available in the areas of learning disabilities, speech and language therapy, social casework, and psychological therapy. These services are provided to individuals or small groups of students while they remain assigned to general education classrooms for the amount appropriate for them. An Individualized Educational Program (I.E.P.) can be developed to meet each student's specific needs.

The district also provides services for students whose native language is other than English. The English Language Learners (E.L.L.) program provides assistance to teachers by modifying curricula and to students by providing instruction on a resource or consultative basis.

Social Workers and School Psychologists

Deer Path Middle School has four social workers and two school psychologists. These professionals provide individual and small group counseling for students. Social workers provide orientation programs for new students and work with the DPM staff on the development of social skills curriculum. School psychologists consult with teachers and parents regarding students' academic behavior and social-emotional needs.

In addition to providing for the needs of new students, our school psychologists and social workers establish small and large group peer counseling programs on topics such as self-esteem, friendships, peer pressure, and decision-making. These professionals are available to help individual students work through some of the daily challenges that face all middle school students.

USE OF SCHOOL TELEPHONE

The use of the school telephone is restricted to school matters. Personal telephone calls may be made outside of class time, or after securing permission from a teacher, at the pay telephones provided in the west cafeteria and the hall by the main offices. Most after-school rehearsals, practices, or athletic events end at a regularly scheduled time. Students are expected to arrange transportation ahead of time. The school office phone will be available in emergencies or when the ending time of an event is uncertain.

VISITORS' POLICY

All visitors must register in the school offices and wear a nametag. Parents delivering items to their children must leave them in the office so the child can be notified at the earliest opportunity, without interrupting classes, to come to the office. Only emergency telephone messages will be transmitted to pupils.

Deer Path Middle School has a "closed" campus policy. A student leaving during the school day without a parent's request and the principal's approval is regarded as truant and is subject to disciplinary action.

Student Computer Use - Rules & Regulations

DPM students will utilize computer technology for academic and educational activities, to assist in the writing process, as a communication tool, and to effectively access, utilize, and manipulate information.

It is expected that students will participate in activities that preserve the integrity of the Lake Forest School District 67 network. Acceptable behavior includes, but is not limited to:

- Creating folders within your academic folders on the academic server to aid in the organization of separate subject area work, yet in no way resulting in an obstruction of the server backup system.
- Keeping secret your individual password in order to protect the security of your academic work.
- Reporting any violation of a student's or teacher's password security.
- Using only your own password.
- Keeping foreign objects away from any network ports.
- Avoiding network cables, reporting any detached equipment.
- Sending and receiving personal e-mail at your home location only.

Students are expected to treat computer hardware with respect, avoiding damage and removal from service. Acceptable behavior includes:

- Using and maintaining the mouse appropriately.
- Using and maintaining the keys on the keyboards appropriately.
- Keeping foreign objects away from disk drives or any other hardware device.
- Making sure the computer equipment and area are clean.

Students are expected to behave appropriately while using the computers:

- Naming files and folders appropriately, excluding profane or threatening language.
- Maintaining the original icons of folders on lab computers, as well as in your own folders; avoiding inappropriate use of copyrighted graphics.
- Recording and saving only appropriate and relevant sound files that are relevant to an academic project.

Students are expected to use the computers for activities of academic and educational purposes only. Consequences for misuse or abuse of the privileges of using computer technologies depend on the severity of the situation. The disciplinary action may include, but is not limited to the combinations of the following consequences:

- Warning.
- Phone call to parents.

- Loss of credit for the assignment.
- Loss of computer privileges.
- Referral to an administrator for discipline.

Student Publications

School-Sponsored Publications (Board of Education - Policy 7:310)

School-sponsored publications and productions are part of the curriculum and are not a public forum for general student use. School authorities may edit or delete material, which is inconsistent with the District's educational mission.

All student media shall comply with the ethics and rules of responsible journalism. Text that is libelous, obscene, vulgar, lewd, invades the privacy of others, conflicts with the basic educational mission of the school, is socially inappropriate, is inappropriate due to the maturity of the students, or is materially disruptive to the educational process will not be tolerated. The author's name will accompany personal opinions and editorial statements. An opportunity for the expression of differing opinions from those published/produced will be provided within the same media.

Non School-Sponsored Publications

Students may distribute non-school-sponsored written material, provided the manner in which these views are expressed and the views themselves do not conflict with the basic educational mission of the School District.

Students may not, therefore, distribute written material at school:

1. which will cause substantial disruption of the proper and orderly operation and discipline of the school or school activities;
2. which violates the rights of others, including but not limited to material that is libelous, invades the privacy of others, or infringes on a copyright;
3. which is socially inappropriate or inappropriate due to maturity level of the students, including but not limited to material that is obscene, pornographic, or pervasively lewd and vulgar, or contains indecent and vulgar language;
4. which is primarily intended for the immediate solicitation of funds; or
5. which in kindergarten through eighth grade, is primarily prepared by non-students. Nothing herein shall be interpreted to prevent the inclusion of material from outside sources or the citation to such outside source as long as the material to be distributed is primarily prepared by students.

The distribution of non-school-sponsored written material shall occur at a time and place and in a manner that will not cause disruption, be coercive, or result in the perception that the distribution or the material is endorsed by the School District.

Distribution "at school" includes distribution on school property or at school-related activities. Students who distribute forbidden material or who write or publish such material for distribution at school engage in gross disobedience and misconduct and may be disciplined.

Student Expectation & Discipline

The school environment of District 67 encourages students to develop self-control and self-respect for the rights of all other students, to show courtesy to all, and to properly care for school and personal property. Discipline actions, when required, shall be reasonable and considerate of the needs and rights of each student as well as for the needs and rights of all other students and adults in District 67.

Code of conduct

Students/Parents/Guardians are responsible for all rules and information contained in this handbook. Students will receive a copy of this document via Advisory to share with their parents/guardians and other family members. It may be necessary at times to add or to edit school guidelines or information. Students will be notified through Advisory and/or through the school's electronics newsletter - Friday Flyer.

Student Conduct

Deer Path Middle School places increasing responsibility upon the student in regard to discipline. Self-discipline is one of the most important lessons in education. We encourage and expect students to conduct themselves in a manner that demonstrates responsible citizenship, that reflects a concern for the health, safety, rights and well being of all students and staff, and that enhances the educational climate of the school. Students are expected to use common sense and common courtesy at all times.

There is a direct connection between student conduct and the ability of students to learn. An effective instructional program requires an orderly school environment. The Board requires that each student adhere to district and school rules of conduct and comply with corrective action as a result of conduct violations. Rules of conduct apply during the school day, while on school grounds, at all school-sponsored activities, and while riding a school bus. Please refer to BUS TRANSPORTATION section for full bus guidelines.

We expect all students to:

- conform to reasonable standards of socially acceptable behavior;
- respect the rights, person, and property of others;
- preserve the degree of order necessary for a positive climate for learning; and
- abide by the authority of school employees and respond accordingly.

School staff will devote time and energy recognizing, promoting, and sustaining the positive and productive elements of our program. Our system of maintaining a good learning environment involves progressive corrective action; consequences are imposed by the teacher before students are referred to the office unless the seriousness of the situation dictates immediate office intervention.

Suspension or expulsion from school is a last resort. When a student repeatedly disrupts a class and prevents a teacher from teaching or students from learning, the school has a responsibility to remove the student who is causing a disruption.

Roles of the Stakeholders in the School Community

The Code of Conduct recognizes the need for a cooperative relationship among students, parent, and educators. This relationship is exemplified as follows:

Students who:

- Exhibit respect for all partners and property in the school community;
- Attend all classes daily and arrive on time;
- Arrive prepared for all classes with appropriate materials;
- Are responsible for their own work;
- Conduct themselves in a safe and responsible manner;
- Abide by the rules and regulations set forth by the school and individual classroom teachers;
- Learn to self-advocate appropriately;
- Communicate with parents about the school day;
- Promptly transmit written communications between school and home; and
- Are well-groomed and dressed appropriately for school activities.

Parents who:

- Exhibit respect for all partners and property in the school community;
- Assume major responsibility for their child's behavior;
- Attend school conferences;
- Encourage their child to maintain acceptable behavior in their homes, community, and school;
- Maintain regular communication with the school concerning their child;
- Ensure that their child is in daily attendance, barring any illness or injury-related absences, and promptly report and explain any absence or tardiness to the school;
- Assist their child in maintaining good health and grooming;
- Bring to the attention of school authorities any problem or condition which affects their child or other children of the school community; and

- Discuss report cards, progress reports, and work assignments with their child, and provide an up-to-date list of home, work, and emergency telephone numbers for the school.

School personnel who:

- Exhibit respect for all partners and property in the school community;
- Maintain communication with parents concerning students' progress in a timely manner;
- Provide a safe and inviting learning environment;
- Refrain from profane, sarcastic, or inflammatory statements;
- Are in regular attendance and on time;
- Are prepared to perform their duties with appropriate working materials;
- Are professionally attired;
- Problem-solve in a professional manner; and
- Abide by the rules and regulations set forth by the school district.

School Administrators who:

- Exhibit respect for all partners and property in the school community;
- Maintain a safe and inviting atmosphere conducive to appropriate behavior for all students;
- Plan a flexible curriculum and foster instruction that meets the needs of all students;
- Promote effective discipline of all students;
- Develop productive working relationships among all partners in the school community;
- Invite active exchanges between school and community stakeholders;
- Invite parents to maintain regular communication with the school;
- Invite parent participation in school activities;
- Promote parent education; and
- Enforce board policies under state and federal guidelines

ACADEMIC INTEGRITY

Deer Path Middle School expects all students to maintain the highest level of academic integrity. Cheating occurs when a student has taken another's ideas, writing, or work and submits it as his/her own. Examples of cheating include, but are not limited to, talking during an assessment, making work available for someone else to copy, copying another student's answers on an assessment, and using published works bearing copyrights without giving credit to the author or publisher. Students who violate these standards will be subject to academic penalties and additional disciplinary action.

BULLYING

Definition

The act of "bullying" can be described as the persistent, repeated and/or chronic pattern of physical, verbal, psychological harassment and the continual harming of another person within an unequal power relationship. Bullying behaviors are often times conducted in covert and secretive ways so as to be out of the view of figures of authority. Bullying can also be viewed as any behavior that has an unreasonable affect on another student's ability to learn during school hours.

According to Illinois General Assembly Public Act 92-0260 (effective 1/1/02), "The school board in consultation with the parent-teacher advisory committee and other community based organizations must include provisions in the student discipline policy to address students who have demonstrated behaviors that put them at risk for aggressive behavior, including without limitation bullying, as defined in the policy. These procedures must include procedures for notifying parents or legal guardians and early intervention procedures based upon available community based and district resources."

School District 67 has a statutory obligation to develop and implement a response to bullying behavior, and parental objection or disagreement with this response and subsequent intervention plan, either in whole or in part does not relieve the school district of its responsibility to allow school personnel to exercise their authority.

District 67 Acknowledgment

District 67 acknowledges that bullying behavior has a negative effect on the social and educational environment of schools, and can create a climate of fear among students, Bullying can also inhibit the ability of students to learn, and can lead to other anti-social behaviors. The act of bullying will be addressed by way of a two-pronged approach:

1. Prevention and education
2. Disciplinary program

Prevention programs will focus on positive support systems to reduce the following:

1. Intimidation
2. Physical harassment
3. Verbal harassment
4. Damage to property
5. Harassment via electronic device(s)

If a situation involving bullying behavior is brought to the attention of a District 67 staff member, the following procedure shall be followed.

1. The individual/student(s) will be interviewed by the Dean of Students or other Administrator.
2. The offending student(s) will be interviewed and the extent of their involvement will be determined.
3. The student(s) will be referred to participate in a Tier I, Tier II, or Tier III program.

The goal of the District 67 program shall be to change behavior in all students involved in a bullying situation. This goal will not however prevent appropriate consequences from being used to address different situations.

Level I (First Incident)

- Conference with school personnel / administration (required)
- Self reflection activity (required)
- Social learning activity
- Restorative activity
- School consequences
- Parent contact (required)

Level II (Second Incident)

- Conference with school personnel / administration (required)
- Parent contact (required)
- Self reflection activity (required)
- Social learning activity (required)
- Letter to parents to confirm parent contact (required)
- School consequence

Level III (Third incident)

- Conference with school personnel / administration (required)
- Self reflection activity (required)
- Social learning activity (required)
- Restorable activity (required)
- School consequences (required)
- Loss of privileges (required)
- Restriction of access to other students / places within building (required)
- Development / implementation of formal bullying intervention plan (required)
- Parent contact/conference (required)

A Level III referral can follow a Level I / II incident, or can be initiated immediately depending upon the severity of the incident and other mitigating factors

CELL PHONE / ELECTRONIC DEVICE USE POLICY

Cell phones, iPods, and other electronic devices are not permitted in the school setting. Students must secure these items in their locker until they leave the school building. There will be three levels of consequences for students who are found using these items during school.

Level I

- Phone / Device confiscated
- Conference with administrator
- Verbal warning issued
- Phone / device returned to student at the end of the school day

Level II

- Phone / Device confiscated
- Conference with parents, student, and administrator
- Formal consequence assigned (detention, etc.)
- Student prohibited from bringing device to school for remainder of school year.

DRESS CODE POLICY / STUDENT APPEARANCE (Board of Education Policy 7:160)

"Student's dress and grooming must not disrupt the educational process, interfere with the maintenance of a positive teaching / learning climate, or compromise reasonable standards of health, safety and decency."

The following is a list of prohibited clothing items for student dress during school hours that includes but is not limited to:

Not Allowed:

- Clothing with suggestive or inappropriate writing or pictures
- Clothing that depicts alcohol, drugs, tobacco or violence
- Oversized pants
- Clothing that exposes undergarments and/or is overly revealing
- Hats or head coverings during school hours (8:35 am-3:35 pm)
- Shorts or skirts that are too short

Additional Guidelines:

- Shorts and skirts must reach the fingertips of the student's hands while the student stands with their hands at their side.
- Shirt straps must be at least 3 inches in width.
- The administration and/or staff will determine the appropriateness of any questionable attire of students.

Birthday dress regulations:

Students are expected to be on time to school. Tardies will be issued for late arrivals due to birthday "kidnappings."

Students arriving to school wearing distracting clothing as a result of birthday "kidnappings"/celebrations will be asked to change into school appropriate clothing or to call home for a change of clothing. The wearing of elaborate birthday dress is not allowed and can lead to students feeling excluded as well as being a distraction to the overall learning process.

PROHIBITED STUDENT CONDUCT (See District Handbook for full Board of Education - Policy 7:190)

Disciplinary action may be taken against any student guilty of gross disobedience or misconduct, including, but not limited to, the following:

1. Using, possessing, distributing, purchasing, or selling tobacco materials.
2. Using, possessing, distributing, purchasing, or selling alcoholic beverages. Students who are under the influence are not permitted to attend school or school functions and are treated as through they have alcohol in their possession.

3. Using, possessing, distributing, purchasing, or selling illegal drugs or controlled substances, look-alike drugs and drug paraphernalia. Students who are under the influence of drugs are not permitted to attend school or school functions and are treated as though they have drugs in their possession.
4. Using, possessing, controlling, or transferring a weapon in violation of the "weapons" section of this handbook.
5. Using or possessing electronic signaling and cellular radio-telecommunications devices, unless authorized and approved by the Building Principal. Electronic signaling devices include pocket and all similar electronic paging devices. Students should keep their cell phones turned off and in their locker during the school day.
6. Using or possessing a laser pointer unless under a staff member's supervision and in the context of instruction.
7. Disobeying directives from staff members or school officials and/or rules and regulations governing student conduct.
8. Using violence, force, noise, coercion, threats, intimidation, fear, or other comparable conduct toward anyone or urging other students to engage in such conduct (i.e., bullying, verbal harassment, sexual harassment, physical harassment, or gross disrespect).
9. Causing or attempting to cause damage to, or stealing or attempting to steal, school property or other person's personal property.
10. Unexcused absenteeism. State law and Board policy on truancy control will be used with chronic and habitual truants.
11. Being a member of or joining or promising to join, or become pledged to becoming a member of, solicit any other person to join, promise to join, or be pledged to become a member of any public school fraternity, sorority, or secret society (i.e., hazing).
12. Involvement in gangs of gang-related activities, including the display of gang symbols or paraphernalia.
13. Engaging in any activity that constitutes an interference with school purposes of an educational function or any disruptive activity.

These grounds for disciplinary action apply whenever the student's conduct is reasonably related to school or school activities, including, but not limited to:

1. On or within the sight of school grounds before, during, or after school hours or at any other time when the school is being used by a school group;
2. Off school grounds at a school-sponsored activity, or event, or any activity or event which bears reasonable relationship to school;
3. Traveling to or from school or a school activity, function, or event, or
4. Anywhere, if the conduct may reasonably be considered to be a threat or an attempted intimidation of a staff member, or an interference with school purposes or an educational function.

Disciplinary Measures

Disciplinary measures will be administered in response to unacceptable behaviors as listed or any others, which may be deemed unacceptable. These disciplinary measures may include, but not be limited to, those listed below. Disciplinary measures may be progressive and may not be administered in the order listed below.

1. Verbal warning from staff or authorized personnel.
2. Seizure of contraband.
3. Removal from classroom to office.
4. Notification of parent(s)/guardian(s) by staff.
5. Conference/counseling with student/parent/teacher/administrator.
6. Community service. Community service projects are designed to help students learn about the impact of their behavior and may include apologies, restitution, or other forms of service as deemed appropriate.
7. Detention.
 - a. Lunch - students serve lunch detention during their designated lunch period and must bring a meal from home to eat during that time.
 - b. 45 minute - students serve 45 minute detention after school, 3:45- 4:30 p.m. under the supervision of the office or designated personnel.
8. Withholding of privileges.

9. In-school suspension for a period not to exceed 5 school days. The Building Principal or a designee shall ensure that the student is properly supervised. The in-school suspension may be part of, or the entire school day. The student will be informed of the suspension and parents will be notified.
10. Saturday School (provided the student's parent(s)/guardian(s) have been notified and agree). If transportation arrangements cannot be agreed upon, an alternative disciplinary measure will be used. The student will be supervised by the detaining teacher, the Building Principal, or a designee.
11. Out-of-School Suspension. The student will be informed of the reason for the suspension. Parents will be notified of the suspension, both in verbal and written form. A re-entry meeting with an administrator will be required before the student will be allowed back at school.
12. Expulsion. A student who is subject to suspension or expulsion may be eligible for a transfer to an alternative school program.
13. Notification of juvenile authorities whenever the conduct involves illegal drugs (controlled substances), look-alikes, alcohol, or weapons.

Corporal punishment shall not be used. Corporal punishment is defined as slapping, paddling, or prolonged maintenance of students in physically painful positions or intentional infliction of bodily harm. Corporal punishment does not include, and certificated personal are permitted to use, "reasonable force" as needed to maintain safety for other students, school personnel, or persons, or for the purpose of self-defense of property.

Weapons

A student who uses, possesses, controls, or transfers a weapon, or any object that can reasonable be considered, or looks like, a weapon, shall be expelled for a definite time prior of at least one calendar year, but no more than 2 calendar years, except that the expulsion period may be modified by the Superintendent and the Superintendent's determination may be modified by the Board of Education on a case by case basis. A "weapon" means possession, use, control, or transfer or any object which may be used to cause bodily harm, including, but not limited to, firearms, knives, guns, rifles, shotguns, brass knuckles, and billy clubs or "look-alikes" of these objects. The Building Principal or designee shall notify the criminal justice or juvenile delinquency system of any student who brings a firearm or weapon to school.

Required Notices

A school staff member shall immediately notify the Building Principal in the event that he or she (1) observes any person in possession of a firearm on or around school grounds; however, such action may be delayed if immediate notice would endanger students under his or her supervision, (2) observes or has reason to suspect that any person on school grounds is or was involved in a drug-related incident, or (3) observes a battery committed against any staff member. Upon receiving such a report, the Building Principal or designee shall immediately notify a local law enforcement agency, and if a student is reportedly in possession of a firearm, also the student's parent(s)/guardian(s). The Superintendent or designee shall notify the Department of State Police of any drug-related incident or battery of a staff member.

Chemical Use - Disciplinary Response

1st Offense: The student will serve a three (3) day out-of-school suspension. A mandatory re-admission conference will be held which will include the student, his or her parents, appropriate school personnel, and outside resource persons as deemed appropriate. Possible referral for a case study evaluation may be made. The student will be excluded from all school-sponsored activities for the duration of the suspension.

2nd Offense: The student will serve a ten (10) day out-of-school suspension which will be reduced to five (5) days if student enrolls in and completes a professional chemical dependency evaluation at a mutually agreed upon treatment center and follows the recommendations of such an evaluation. Possible referral for a case study evaluation may be made. The student will be excluded from all school-sponsored activities for the duration of the suspension.

3rd Offense: The student will serve a ten (10) day out-of-school suspension and a referral will be made to the Board of Education for expulsion. Referral will be made for a case study evaluation. The student will be excluded from all school activities.

Tobacco Use - Disciplinary Response

1st Offense: The student will serve a three (3) day out-of-school suspension and a report will be sent to the Lake Forest Police Department. A mandatory re-admission conference will be held which will include the student, his or her parents, appropriate school personnel, and outside resource persons as deemed appropriate. Possible referral for a case study evaluation may be made. The student will be excluded from all school-sponsored activities for the duration of the suspension.

2nd Offense: The student will serve a five (5) day out-of-school suspension and a report will be sent to the Lake Forest Police Department. A mandatory re-admission conference will be held which will include the student, his or her parents, appropriate school personnel, and outside resource persons as deemed appropriate. Possible referral for a case study evaluation may be made. The student will be excluded from all school-sponsored activities for the duration of the suspension.

3rd Offense: The student will serve a ten (10) day out-of-school suspension which may be reduced to five (5) days if the student enrolls in and completes in a mutually agreed upon smoking cessation program and a report will be sent to the Lake Forest Police Department. The student will be excluded from all school-sponsored activities for the duration of the suspension.

Delegation of Authority

Each teacher, and any other school personnel when students are under his or her charge, is authorized to impose any disciplinary measure, other than suspension, expulsion, corporal punishment, or in-school suspension, which is appropriate and in accordance with the policies and rules on student discipline. Teachers, other certificated educational employees and other persons providing a related service for or with respect to a students, may use reasonable force as needed to maintain safety for other students, school personnel, or other persons, or for the purpose of self-defense or defense of property. Teachers may remove students from a classroom for disruptive behavior. The Superintendent, Building Principal, Assistant Building Principal, or Dean is authorized to impose the same disciplinary measures as teachers and may suspend students guilty of gross disobedience or misconduct from school (including all school functions) and from riding the school bus, for up to 10 consecutive school days, provided the appropriate procedures are followed. The Board of Education may suspend a student from riding the bus in excess of 10 days for safety reasons.

Athletic Handbook

Main Office:

DPM-East: 847-615-4470

DPM-West: 847-604-7400

Athletic department web page:

<http://www.lf67.org/schools/dpm/athletics.html>

Athletic Director:

Mr. Jim Troemel

847-604-7432

Administration

Dr. Harry Griffith, Superintendent

Mr. John Steinert, Principal

Mr. Tom Cardamone, Asst. Principal

Ms. Rebecca Leafman, Asst. Principal

Ms. Julie Moser, Asst. Principal

Board Of Education

Mrs. Julia Wold, President

Mrs. Christine Rossman, Vice President

Mrs. Laurie Rose, Secretary

Mrs. Sally McDonald

Mr. Rick Salzer

Mr. John Julian

Mr. Jeff Pinderski

A Letter to Students and Families

Dear DPM Students and Families,

This school year promises to bring with it many exciting interscholastic athletic experiences for our students and families. It is our objective for the students to have fun and learn from their participation in sports at Deer Path Middle School. We will also continue to strive for increased fan attendance at our events and we have the goal of utilizing the district's website for improved communication with our families.

We have three seasons of activities planned for the students with numerous opportunities for participation. As a member of the Lakeside Conference, we offer competition with schools from Green Oaks, Highland Park, Lake Bluff, Libertyville, Mundelein, North Chicago, and Millburn. In addition, non-conference offerings enable us to develop a well-rounded experience for our athletes. Students are also welcome to participate in intramural events that will expose them to a wider variety of sports in an informal environment.

Inside this handbook you will find athletic department expectations, team descriptions, tryout dates, school directions, and many more details. Once selected for a team, each student will receive specific information regarding practice and game dates, policies, and team expectations. Please be advised that information regarding athletics is communicated in the following ways: Athletic webpage, daily announcements, and through postings in the cafeteria. Please feel free to contact us with any questions or comments. We look forward to another fun and exciting year of Deer Path athletics. GO BRAVES!

Jim Troemel
Athletic Director

Athletic Philosophy

The philosophy of the Deer Path Middle School Athletic Program reflects the overall mission of the school. It is our belief that an organized middle school athletic program is highly beneficial to young adolescents learning how to discipline themselves, how to support other teammates and to experience the joys of being successful in a competitive physical activity. Athletics is an activity that improves student fitness, sportsmanship, cooperation, leadership, and team and school loyalties. A feeling of school spirit and pride for an entire student body occurs when students are enthusiastic, well trained and when they are striving to be successful.

Belonging to a team is a privilege for any student who is physically capable of competing and willing to conform to the high standards and ideals of athletics.

Deer Path Middle School shall strive to employ coaches with special abilities in their field. It is expected that our coaches will teach individual and group skills, create enthusiasm for success, encourage leadership, and motivate high ideals in the process. They will encourage maximum participation in all sports and instill an appreciation for competition. They shall strive to field competitive teams, yet keep the welfare of the individual, both teammate and opponent, utmost in their minds. Our coaches know that they are training emerging athletes, and they will be patient with mistakes while they work their athletes to a high level of performance.

Objectives of the Athletic Program

1. To field competitive interscholastic teams through the teaching of fundamental skills and game participation
2. To teach youth how to:
 - Develop physical fitness and proper health habits
 - Encourage the spirit of good sportsmanship
 - Develop pride in performance, and willingness to work and sacrifice for the good of the team
 - Develop an appreciation for athletics and other related activities through school participation
 - Develop self-reliance and a capacity for hard work
 - Learn self-discipline, as well as team discipline
 - Practice good conduct, on and off the school grounds

Student Athletic Expectations

The Deer Path Middle School administration and faculty believe that participation by students in a well-rounded extra-curricular program is appropriate, desirable, and highly beneficial to learning how to succeed on a team. An important goal of our program is to teach students how to develop self-discipline, commitment, leadership, teamwork, respect for rules, and healthy living habits.

Participation in student activities is considered an extension of, but separate from, the regular school program.

While the regular program is a right afforded to each student, participation in the activities program is a privilege.

In order to participate in our activities program, students must be willing to meet specific behavior and academic expectations. The behaviors expected are those, which reflect the educational philosophy and mission of the Deer Path Middle School. The following behavior, academic expectations, and consequences have been developed to assist our students in having positive co-curricular experiences.

Academic Expectations

- Students must maintain a C average, with no F's in any classes, in order to participate in a Deer Path Middle School extra-curricular activity. Grades will be tracked throughout the year. Students who fail to comply with the extra-curricular eligibility requirements will be subject to suspension from the activity until grades have risen.
- The students' academic work has priority over his or her participation in extra-curricular activities. It is the student's responsibility to keep up with his or her academic classes. The classroom teacher has the authority to keep students after school to make up work, or for disciplinary reasons, as the need arises.
- It is the student's responsibility to notify the sponsor in advance when practice will be missed and the reason for the absence. Frequent unexcused absences from practices or games will jeopardize a student's standing in the activity.
- To participate in extra-curricular activities, a student must be present in school, all day, on the day of the activity. Students may not attend or participate in school activities on the date(s) of an absence, a detention or suspension.
- Students must travel by school-arranged transportation to all events related to the activity.

- Behavioral Expectations
- If a student chooses to travel home by other transportation, he/she must travel with his/her own parent or have a note of consent to ride with another parent. (Parent means parent, not sibling.)
- Students are held responsible for all equipment, materials, and/or clothing issued to them, and for the return of the same at the conclusion of the activity. If issued items are damaged or destroyed, the student/parent will be held financially responsible.
- Students will be held accountable for all rules set forth by the Code of Conduct in the school handbook.
 - 1st Behavior Consequence - Student suspended from one game.
 - 2nd Behavior Consequence - Student suspended from one game.
 - 3rd Behavior Consequence - Student removed from team.
- Students will follow all rules set forth by the coach or sponsor.
- Students will not use/possess tobacco products, alcohol, illegal or inappropriate chemical substances or paraphernalia during their school careers, including vacation periods. Possession includes the use of tobacco, alcohol, illegal and/or inappropriate use of chemical substances. Possession also includes use of any illegal substance while at school, home or in the community.

Sportsmanship... Starts with a Positive Attitude

Mission Statement

Good sportsmanship is the attitude and behavior that exemplifies positive support for the interscholastic and intramural programs, as well as for the individuals who participate in such programs. People involved in all facets of the interscholastic and intramural programs are expected to demonstrate respect for others and display good sportsmanship.

Guidelines for Behavior

Acceptable Behavior:

- Applause during introduction of players, coaches and officials
- Accepting all decisions of officials
- Cheerleaders leading fans in positive cheers in a positive manner
- Handshakes between participants and coaches at end of every contest, regardless of outcome
- Treating competition as a game, not a war
- Coaches and or players searching out opposing participants to recognize them for outstanding performance or coaching
- Applause at end of contest for performance of all participants
- Everyone showing concern for an injured player, regardless of team
- Encouraging other fans to display only sportsmanlike conduct
- Treating opponents the way you would like to be treated, as a guest or a friend
- Establishing yourself as a leader in good conduct before, during, and after a contest or event

Unacceptable Behavior:

- Yelling or waving of arms during opponent's free throw attempt, serve etc.
- Disrespectful or derogatory yells, chants, songs or gestures
- Booing or heckling an official's decision
- Criticizing officials in any way; displays of temper with an official's call
- Verbal abuse or taunting of opponents
- Refusing to shake hands or give recognition for good performances
- Blaming loss of game on officials, coaches or participants
- Laughing or name-calling to distract an opponent
- Use of profanity or displays of anger that draw attention away from the game
- Doing individual cheers instead of following the lead of the cheerleaders
- Throwing debris onto the playing field/court
- Confronting coaches and/or referees during or after the game

Intramural Athletics

School sponsored intramural (in-house) activities are based on a sign-up or show-up basis. A faculty sponsor will supervise activities. The sponsors' primary responsibilities are supervision and organization of the activity. 6th grade intramural basketball is an exception whereas each team will have a coach and uniforms. Activities will meet from 3:40-5:00 pm, two to three times per week, based on availability of facilities during that season. We do not offer a 5th grade basketball intramural program. Contact the Lake Forest Recreation Center for information on their programs.

Fall Season

<u>Sport</u>	<u>Grades</u>	<u>Start/End Dates</u>	<u>Time/Place</u>
Tennis	5, 6, 7, 8	9/14/10-10/15/10	3:45 pm/Tennis Courts
Indoor Golf	5, 6, 7, 8	9/14/10-10/15/10	3:45 pm/Multi-Purpose Gym

Winter Season

<u>Sport</u>	<u>Grades</u>	<u>Start/End Dates</u>	<u>Time/Place</u>
Basketball	6	2/2/11-3/23/11	3:45 pm/Braves Gym

Sign up during 6th grade lunch 1/25-1/29.

Pom Poms	6	2/2/11-3/23/11	3:45pm/Cafeteria
Floor Hockey	5, 6, 7, 8	2/2/11-3-23-11	3:45 pm/Multi-Purpose Gym

Spring Season

<u>Sport</u>	<u>Grades</u>	<u>Start/End Dates</u>	<u>Time/Place</u>
Golf Scramble Tourn.	7, 8	4/26/10-5-31-11	Deer Path Golf Course

Sign up during lunch for tee times beginning April 12.

Green fees (to be determined) are due by April 23.

All Year

<u>Sport</u>	<u>Grades</u>	<u>Start/End Dates</u>	<u>Time/Place</u>
Fitness Center	5, 6, 7, 8	9/13/10-5/19/11, M, Th	7:45 am / Fitness Ctr.

Interscholastic Athletics

All teams will compete in non-conference games and conference games where applicable. Teams will also attempt to compete in conference tournaments and invitational tournaments. Each interscholastic team will have one coach.

Depending on the type of sport, the number of students participating may be limited. Some sports can only have a limited number of participants, which will require a tryout for all interested students. For example, a cross-country event can have an unlimited number of participants, but basketball requires fewer participants thus necessitating a tryout for basketball. See the list below for each individual sport participation information.

Students participating in interscholastic sports need to be available Monday through Thursday from 3:40 to 5:10 p.m. Please pick up students at the rear of the building by 5:15 p.m. on days of practice. During the basketball season teams may have morning practices (7:00-8:30 a.m.) because of availability of gym space. The general anticipated start times for games are 4:15 p.m. and 5:15 p.m.

FALL SEASON

Field Hockey

Open to 7th and 8th grade students

Number of participants: 22 per team

Number of coaches: 1 per 22 students

One 8th grade team

One 7th grade team

Number of meetings: 4 days per week for 7 weeks

\$80.00 participation fee

\$20.00 Windy City tournament fee

Special considerations:

This is a non-conference sport

There is only one other team in our conference

We play teams in our area

Saturday Field Hockey will be offered at the LF Recreation Center

Team members are asked to buy specific uniform items

Mouth guard, shin guards, socks, stick, and practice ball

Co-ed Cross Country

Open to 5th, 6th, 7th and 8th grade students

Number of coaches: 2 or 3

One multi-grade team

Number of meetings: 3 days per week for 6 weeks

\$80.00 participation fee

Number of meets: 5 to 9

Special considerations:

This is a conference sport

Will add coaches based on number of participants

Members may be asked to purchase t-shirts

Girls Softball Tournament Series - IESA

Open to 7th and 8th grade girls

Number of participants: 12

Number of coaches: 1

One 7th grade team

One 8th grade team

Tournament dates: September 5, 8, 10, 15, 21, and 22

Must qualify to advance

Co-ed Soccer

Open to 7th and 8th grade students

Number of participants: 18

Number of coaches: 1

Number of meetings: 3 days per week

\$80.00 participation fee

Special considerations:

This is a conference sport

Students must supply own shin guards

WINTER SEASON

Girls Basketball

Open to 6th, 7th and 8th grade girls
Number of participants: 12 per team
Number of coaches: 1 coach per team
Number of teams: 1 team per grade level
Number of meetings: 4 days per week
\$110.00 participation fee
7th/8th grade team will attend the Conference Tournament
Practices may occur in the AM, 7:00-8:15 or after school at 3:45

Boys Basketball

Open to 7th and 8th grade boys
Number of participants:
 12 per team for 7th grade
 10 per team for 8th grade
Number of coaches: 1 coach per team
Number of teams: 2 teams per grade level (balanced)
Number of meetings: 4 days per week
\$110.00 participation fee
Each 7th & 8th grade team will attend the Conference Tournament
Practices may occur in the AM, 7:00-8:15 or after school at 3:45

Wrestling

Open to all 5th, 6th, 7th and 8th grade students
Number of participants: open
Number of coaches: 1 per 20 students
Number of meetings: 4 days per week
\$80.00 participation fee
Tournaments:
 IESA State series
Special considerations:
 This is an individual sport
 There is one varsity team
 There is one JV team
 Students must supply their own wrestling shoes and head gear

Cheerleading

Open to all 6th, 7th and 8th grade students
Number of participants: 12 per squad
Number of coaches: 2
Number of teams: 2
Number of meetings: 3 days per week for 14 weeks
\$110.00 participation fee
Number of games: performances 2 times per week
Tournaments: based on basketball teams participation
Special considerations:
 Tumbling/gymnastics background preferred but not required
 This is a performance activity
 Cheerleaders perform and stay until the end of the game
 Cheerleaders are asked to purchase specific uniform items
 May require a tryout if number exceeds 10
 Minimum of 6 participants required

Pom Pons

Open to all 7th and 8th grade students

Number of participants: 16 students per squad

Number of coaches: 1 per squad

Number of teams: 1 per grade level

Number of meetings: 3 days per week for 14 weeks

Number of performances: 12 plus tournament games (up to 2 times per week)

\$80.00 participation fee

Tournaments: to be determined by coach

May require a tryout if number exceeds 32

Special considerations:

Dance background preferred but not required

This is a performance activity

A performance squad will be selected to participate at Pom Pon competitions. The coach will select the competitive squad based on the coaches' evaluation of performance, attitude, work habits, and teamwork.

Squads will alternate performances at the boys' and girls' home basketball games

Pom Pon participants are asked to buy specific uniform items

SPRING SEASON

Boys Volleyball

Open to all 7th and 8th grade boys

Number of participants: 12 per team

Number of coaches: 1 per 12 students

Number of teams: 1 team per grade level

Number of meetings: 3 days per week

\$80.00 participation fee

Tournaments:

Conference Tournament - 8th grade

Conference Tournament - 7th grade

Special considerations:

This is a conference sport

Students must supply their own knee pads

Students may be required to purchase shirt

Track and Field

Open to all 6th, 7th, and 8th grade students

6th grade may complete in the 800m and 1600m runs

Number of participants: open

Number of coaches: 6 coaches 2 per grade level

Number of meetings: 3 days per week for 5/6 weeks

\$80.00 participation fee

Tournaments: competes in IESA Tournament

Special considerations:

This is a conference sport

Weather dictates practices and meets

Fall Season

<u>Sport</u>	<u>Grade level</u>	<u>tryout date/time</u>	<u>location</u>
Girls Volleyball	7	8/31/10 3:45 pm	Braves Gym
Girls Volleyball	8	8/31/10 3:45 pm	Peck Gym
Field Hockey	7	8/31/10 3:45 pm	West Cafeteria
Field Hockey	8	8/31/10 3:45 pm	West Cafeteria
Co-ed Cross Country	5, 6, 7, 8	9/1/10 3:45 pm	East Cafeteria
Co-ed Soccer	7, 8	9/1/10 3:45 pm	Soccer Field

Winter Season

<u>Sport</u>	<u>Grade level</u>	<u>tryout date/time</u>	<u>location</u>
Girls Basketball	7	10/25/10 3:45 pm	Multi-Purpose Gym
Girls Basketball	8	10/25/10 3:45 pm	Braves Gym
Boys Basketball	7	10/25/10 7:00 pm	Braves Gym
Boys Basketball	8	10/25/10 7:00 pm	Peck Gym
Pom Pon	7, 8	11/01/10 3:45 pm	Multi-Purpose Gym
Cheerleading	7, 8	09/10/10 3:45 pm	Multi-Purpose Gym
Wrestling	5, 6, 7, 8	12/01/10 3:45 pm	Multi-Purpose Gym

Spring Season

<u>Sport</u>	<u>Grade level</u>	<u>tryout date/time</u>	<u>location</u>
Boys Volleyball	7	1/24/11 3:45 pm	Braves Gym
Boys Volleyball	8	1/24/11 3:45 pm	Peck Gym
Girls Track	6*, 7, 8	4/05/11 3:45 pm	Braves Gym
Boys Track	6*, 7, 8	4/05/11 3:45 pm	Peck Gym

*6th distance only

Lakeside Conference

The following schools have agreed to form the Lakeside Conference for athletic and academic competition:

Carl Sandburg Middle School, Mundelein
Deer Path Middle School, Lake Forest
Elm Place Middle School, Highland Park
Edgewood Middle School, Highland Park
Highland Middle School, Libertyville
Lake Bluff Middle School, Lake Bluff
North Chicago Jr. High, North Chicago
Northwood Junior High, Highland Park
Oak Grove Middle School, Green Oaks
Millburn Central, Millburn

Other considerations:

- All teams in the conference must play all of their eligible team members during each game. Coaches will look for opportunities to play students where they will be successful during games as individuals and for their team. In basketball games, this must take place before the end of the third quarter.
- During tournament season, the conference and school philosophy on playing time changes. Throughout the regular season, we do our best to get all players into games and situations where they will be successful and have an opportunity to contribute to the team. While the desire is to get all players into every game, there is no guarantee of playing throughout the tournament season.
- It is the philosophy of the conference to give students a chance to contribute to the team.
- In all sports with 9 teams or more, all schools with representation in that sport will be split into an East and West Division.
- Schools will be divided by geographic proximity to east and west divisions.
- In all sports with 8 teams or more, a Conference Tournament will be organized at the end of each season.
- Non-conference games may be scheduled not to interfere with conference games.

Lakeside Conference Code of Conduct

Members of the Lakeside Conference believe that sportsmanship is a core value and its promotion and practice are essential. This code of conduct applies to all spectators, participants, and officials involved in interscholastic activities.

1. Spectators and participants will respect officials, participants, opponents, and all others associated with the event.
2. Spectators and participants will promote fair play, uphold the spirits of the rules, and abide by the rulings of the officials.
3. Spectators and participants will model appropriate behavior at all times.

Deep Path Middle School respectfully asks all visitors to comply with the following rules:

All food and drink needs to remain outside the gym.

Please set all pagers and cell phones on silent mode.

Please remove all caps.



LAKE FOREST DISTRICT 67 SCHOOLS

School Year: _____

Grade: _____

DEER PATH MIDDLE SCHOOL
Lake Forest, Illinois

**Important
Must be Signed and Returned**

Agreement to Abide

Dear Parents and Students:

Please take time to review the information provided in this Handbook. Then, both parent and student verify that they are aware of the contents by signing this form in the space provided and returning it to the student's homeroom teacher by Wednesday, September 8, 2010. Thank you for your cooperation. We are looking forward to a great year!

Parent Name (Printed)

Student Name (Printed)

Parent Signature

Student Signature

Date

Deer Path Middle School has a variety of exciting extracurricular opportunities. We encourage every student to make a connection to the school through involvement in extracurricular activities. Student behavior is a reflection on the entire student body. Participation in extracurricular activities is a privilege not a right. Students need to remember that they speak for and represent the entire Deer Path community at all times. In accordance with the Deer Path Middle School Handbook, students must follow the school Code of Conduct. Students who fail to do so may face disciplinary measures that include withholding/loss of privileges. Students may be disqualified from participating for the following reasons:

- _ In-school or out-of-school suspension
- _ Infractions of the school handbook
- _ Significant trouble in the community

Each situation will be handled individually and based on the merits of the situation. Students need to know that their behavior can disqualify them from participating in any school activity including athletics, clubs, school trips, or student leadership roles.